

Candidate Application Form

We make it our mission to find the right roles that match your skills, so you can find the job that will transform your career. This ensures we don't put you forward for anything that wouldn't be right for you. To help us get the ball rolling, you'll need to provide us with evidence of your identity, eligibility to work in the UK (both legal requirements) along with the relevant qualifications, career history and references.

All information is treated in the strictest confidence, processed and held in accordance with relevant data protection legislation.

Personal Details

<p>Title: Mr/Mrs/Miss/Ms/Other</p> <p>Forename:</p> <p>Surname:</p> <p>Address:</p> <p>Post Code:</p> <p>Mobile Number:</p> <p>Landline Number:</p> <p>Email Address:</p>	<p>Driving Licence:</p> <p>Job Title:</p> <p>Current Salary / Rate:</p> <p>Benefits:</p> <p>Specialism:</p> <p>Notice Period:</p>
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Certifications & Awards

Certification Title:	Expiry	Copy Provided
CSCS		
First Aid		
SMSTS		
Other:		

Award Title:	Date Awarded:	Copy Provided:

Eligibility to work in the UK

UK legislation requires all candidates to provide appropriate evidence

Please state by what means you are eligible to work in the UK –
copies must be provided before you commence working; delay in providing copies will result in a delay in payment to you

UK/EEA Passport

Valid Visa/ Biometric Residence permit

Other please specify

National Insurance number:

Health and Safety

This information helps us to cater for your personal circumstances

Do you require any reasonable adjustments to be made/ special facilities to be provided to enable you to attend any interview or assessment?

Are you prepared to work unsociable hours?

Enhancing your Career Search

Please list any organisations you do **NOT** wish us to approach on your behalf:

Please list any organisations you would like us to approach on your behalf:

Criminal Record and Security Checks

This information will be used to identify appropriate opportunities for you and NOT as a short-listing tool in the recruitment process.

1A: All of our candidates must answer this question

Have you ever been convicted of a criminal offence which is "not spent" under the Rehabilitation of Offenders Act 1974?

If yes please give details:

Declaration

Andrew Construction Recruitment use the information you provide in accordance with our privacy policy.

I expressly consent to any sensitive or personal data, disclosed as part of my application, being used in connection with the search for work, subject to the relevant data protection legislation.

I confirm that the information provided on this form and within my CV, If applicable, is both truthful and accurate. I have omitted no facts that could affect my future employment. I understand that any engagement entered into is subject to documentary evidence of my right to work in the UK and that Andrew Construction Recruitment will verify and professional qualifications, complete a driving licence check (where relevant) and, in the case of temporary assignments, obtain satisfactory references.

I will inform Andrew Construction Recruitment immediately if my circumstances that may affect my work, such as changes to requirements for reasonable adjustment to be made to enable me to attend an interview or assessment, or subsequent pending prosecutions or convictions which may arise whilst I am participating in the recruitment process for permanent work and/or whilst I am registered for temporary work. I understand that Andrew Construction Recruitment has the right to request a disclosure are barring service check where they consider it necessary and that any details from this or any other police checks provided may be forwarded to potential employer.

Signed:

Date:

Print Name:

GDPR Consent Declaration

I, _____, hereby give my consent to Andrew Construction Recruitment to process the following information:

Personal data:

- Name;
- Date of birth;
- Contact details, including telephone number, email address, and postal address;
- Experience, training and qualifications;
- CV;
- Proof of Identity;
- Visa;
- National Insurance number;
- Payroll information;

Sensitive personal data:

- Disability/health condition relevant to the role;
- Criminal convictions;

I consent to the Company processing the above personal data for the following purposes:

- For the Company to provide me with work-finding services;
- For the Company to process with or transfer my personal data to their client/s in order to provide me with work-finding services;
- For the Company to process my data on a computerised database provided by Bullhorn in order to provide me with work-finding services.

I also consent to the Company processing my personal data with third parties including for the purposes of internal audits and investigations carried out on the Company to ensure that the Company is complying with all relevant laws and obligations.

The consent I give to the Company will last for 5 years.

I am aware that I have the right to withdraw my consent at any time by informing the Company that I wish to do so.

Signed:

Date:

Print Name: